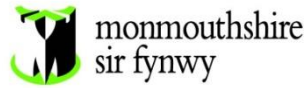


# Public Document Pack



County Hall  
Rhadyr  
Usk  
NP15 1GA

Friday, 14 January 2022

## Notice of meeting

### Adults Select Committee

**Monday, 24th January, 2022 at 10.00 am**  
**County Hall, Usk - Remote Attendance**

*Please note that a pre meeting will be held 30 minutes prior to the start of the meeting for members of the committee.*

## AGENDA

Item No	Item	Pages
1.	<b>Apologies for Absence.</b>	
2.	<b>Declarations of interest.</b>	
3.	<b>Public Open Forum.</b>  <b>Select Committee Public Open Forum ~ Guidance</b>  Our Select Committee meetings are live streamed and a link to the live stream will be available on the meeting page of the Monmouthshire County Council <a href="#">website</a>  If you would like to share your thoughts on any proposals being discussed by Select Committees, you can submit your representation <a href="#">via this form</a>  Please share your views by uploading a video or audio file (maximum of 4 minutes) or; Please submit a written representation (via Microsoft Word, maximum of 500 words)  You will need to register for a <a href="#">My Monmouthshire account</a> in order to submit the representation or use your log in, if you have registered previously.  The deadline for submitting representations to the Council is 5pm three clear working days in advance of the meeting.	

If representations received exceed 30 minutes, a selection of these based on theme will be shared at the Select Committee meeting. All representations received will be made available to councillors prior to the meeting.

If you would like to attend one of our meetings to speak under the Public Open Forum at the meeting, you will need to give three working days' notice by contacting [Scrutiny@monmouthshire.gov.uk](mailto:Scrutiny@monmouthshire.gov.uk)

The amount of time afforded to each member of the public to speak is at the chair's discretion, but to enable us to accommodate multiple speakers, we ask that contributions be no longer than 3 minutes.

If you would like to suggest future topics for scrutiny by one of our Select Committees, please do so by emailing [Scrutiny@monmouthshire.gov.uk](mailto:Scrutiny@monmouthshire.gov.uk)

**4. Budget Scrutiny: Scrutiny of the budget proposals for 2022/23. A summary paper for the Adults Select committee on the areas falling within its remit will follow.**

Please use this link to access the papers for this item - available as part of the 19<sup>th</sup> January 2022 Cabinet agenda.

<https://democracy.monmouthshire.gov.uk/ieListDocuments.aspx?CId=144&MId=4674>

- |           |   |        |
|-----------|---|--------|
| <b>5.</b> | <b>To confirm the minutes of the previous meeting.</b>      | 1 - 6  |
| <b>6.</b> | <b>Adults Select Committee Forward Work Programme.</b>      | 7 - 8  |
| <b>7.</b> | <b>Council and Cabinet Forward Work Plan.</b>               | 9 - 28 |
| <b>8.</b> | <b>Next Meeting: Tuesday 15th February 2022 at 10.00am.</b> |        |

**Paul Matthews**

**Chief Executive**

MONMOUTHSHIRE COUNTY COUNCIL  
CYNGOR SIR FYNWY

THE CONSTITUTION OF THE COMMITTEE IS AS FOLLOWS:

County Councillor Louise Brown	Shirenewton;	Welsh Conservative Party
County Councillor Ruth Edwards	Llantilio	Welsh Conservative Party
	Crossenny;	
County Councillor Martyn Groucutt	Lansdown;	Welsh Labour/Llafur Cymru
County Councillor Roger Harris	Croesonen;	Welsh Labour/Llafur Cymru
County Councillor Simon Howarth	Llanelly Hill;	Independent Group
County Councillor Maureen Powell	Castle;	Welsh Conservative Party
County Councillor Sheila Woodhouse	Grofield;	Welsh Conservative Party
County Councillor Malcolm Lane	Mardy;	Welsh Conservative Party

Chris Bowie  
Tony Crowhurst

## Public Information

### Access to paper copies of agendas and reports

A copy of this agenda and relevant reports can be made available to members of the public attending a meeting by requesting a copy from Democratic Services on 01633 644219. Please note that we must receive 24 hours notice prior to the meeting in order to provide you with a hard copy of this agenda.

### Watch this meeting online

This meeting can be viewed online either live or following the meeting by visiting [www.monmouthshire.gov.uk](http://www.monmouthshire.gov.uk) or by visiting our Youtube page by searching MonmouthshireCC.

### Welsh Language

The Council welcomes contributions from members of the public through the medium of Welsh or English. We respectfully ask that you provide us with adequate notice to accommodate your needs.

# Aims and Values of Monmouthshire County Council

## Our purpose

Building Sustainable and Resilient Communities

### Objectives we are working towards

- Giving people the best possible start in life
- A thriving and connected county
- Maximise the Potential of the natural and built environment
- Lifelong well-being
- A future focused council

## Our Values

**Openness.** We are open and honest. People have the chance to get involved in decisions that affect them, tell us what matters and do things for themselves/their communities. If we cannot do something to help, we'll say so; if it will take a while to get the answer we'll explain why; if we can't answer immediately we'll try to connect you to the people who can help – building trust and engagement is a key foundation.

**Fairness.** We provide fair chances, to help people and communities thrive. If something does not seem fair, we will listen and help explain why. We will always try to treat everyone fairly and consistently. We cannot always make everyone happy, but will commit to listening and explaining why we did what we did.

**Flexibility.** We will continue to change and be flexible to enable delivery of the most effective and efficient services. This means a genuine commitment to working with everyone to embrace new ways of working.

**Teamwork.** We will work with you and our partners to support and inspire everyone to get involved so we can achieve great things together. We don't see ourselves as the 'fixers' or problem-solvers, but we will make the best of the ideas, assets and resources available to make sure we do the things that most positively impact our people and places.

**Kindness:** We will show kindness to all those we work with putting the importance of relationships and the connections we have with one another at the heart of all interactions.

## Monmouthshire Scrutiny Committee Guide

### Role of the Pre-meeting

1. Why is the Committee scrutinising this? (background, key issues)
2. What is the Committee's role and what outcome do Members want to achieve?
3. Is there sufficient information to achieve this? If not, who could provide this?
  - Agree the order of questioning and which Members will lead
  - Agree questions for officers and questions for the Cabinet Member

### Questions for the Meeting

#### Scrutinising Performance

1. How does performance compare with previous years? Is it better/worse? Why?
2. How does performance compare with other councils/other service providers? Is it better/worse? Why?
3. How does performance compare with set targets? Is it better/worse? Why?
4. How were performance targets set? Are they challenging enough/realistic?
5. How do service users/the public/partners view the performance of the service?
6. Have there been any recent audit and inspections? What were the findings?
7. How does the service contribute to the achievement of corporate objectives?
8. Is improvement/decline in performance linked to an increase/reduction in resource? What capacity is there to improve?

#### Scrutinising Policy

1. Who does the policy affect ~ directly and indirectly? Who will benefit most/least?
2. What is the view of service users/stakeholders? Do they believe it will achieve the desired outcome?
3. What is the view of the community as a whole - the 'taxpayer' perspective?
4. What methods were used to consult with stakeholders? Did the process enable all those with a stake to have their say?
5. What practice and options have been considered in developing/reviewing this policy? What evidence is there to inform what works?
6. Does this policy align to our corporate objectives, as defined in our corporate plan?
7. Have all relevant sustainable development, equalities and safeguarding implications been taken into consideration? For example, what are *the procedures that need to be in place to protect children?*
8. How much will this cost to implement and what funding source has been identified?
9. How will performance of the policy be measured and the impact evaluated.

### Questions for the Committee to conclude...

Do we have the necessary information to form conclusions/make recommendations to the executive, council, other partners? If not, do we need to:

- (i) Investigate the issue in more detail?
- (ii) Obtain further information from other witnesses – Executive Member, independent expert, members of the local community, service users, regulatory bodies...
- (iii) Agree further actions to be undertaken within a timescale/future monitoring report...

### General Questions....

#### *Empowering Communities*

- How are we involving local communities and empowering them to design and deliver services to suit local need?
- Do we have regular discussions with communities about service priorities and what level of service the council can afford to provide in the future?

#### *Service Demands*

- How will policy and legislative change affect how the council operates?
- Have we considered the demographics of our council and how this will impact on service delivery and funding in the future?

#### *Financial Planning*

- Do we have robust medium and long-term financial plans in place?
- Are we linking budgets to plans and outcomes and reporting effectively on these?

#### *Making savings and generating income*

- Do we have the right structures in place to ensure that our efficiency, improvement and transformational approaches are working together to maximise savings?
- How are we maximising income? Have we compared other council's policies to maximise income and fully considered the implications on service users?
- Do we have a workforce plan that takes into account capacity, costs, and skills of the actual versus desired workforce?

## Monmouthshire Select Committee Minutes

Meeting of Adults Select Committee held at County Hall, Usk - Remote Attendance on Tuesday, 9th November, 2021 at 10.00 am

### Councillors Present

County Councillor S. Howarth (Chairman)  
County Councillor L. Brown (Vice Chairman)

County Councillors: R. Edwards, M. Groucutt,  
M. Powell, M. Lane and V. Smith

Mr. T. Crowhurst

### Officers in Attendance

Ian Bakewell, Housing & Regeneration Manager  
Stephen Griffiths, Strategy & Policy Officer  
Huw Owen, Principal Environment Health Officer  
(Public Health)  
Amy Longford, Development Management Area  
Team Manager  
Hazel Ilett, Scrutiny Manager  
Robert McGowan, Policy and Scrutiny Officer

**APOLOGIES:** County Councillors R. Harris and S. Woodhouse

#### 1. Declarations of interest

There were no declarations of interest.

#### 2. Public Open Forum

No public submissions were received.

#### 3. Empty Homes Strategy - To scrutinise the strategy for addressing empty homes

Ian Bakewell presented the report and answered the members' questions with Amy Langford and Stephen Griffiths.

#### **Challenge:**

*We have a continuing problem with housing. One of the buildings highlighted is the former nunnery on Old Hereford Road. It has a history of being used as a residential property and has fantastic potential. We, as a council, should take it on and not let it go to private developers.*

This building is listed. It has an historic core and more modern element. It had planning permission for conversion to flats, then new builds were constructed to the rear. It could be a fantastic opportunity for a large number of flats. We want to facilitate the use of these historic buildings. If it gives the opportunity for housing that wouldn't be brought forward in other ways, then we need to try to grasp it. It is worth reminding members though that the problem of phosphates remains very large in the north of the county when it comes to delivering housing, but colleagues are working very hard to find solutions.

*How many properties are on the at-risk register that could be utilised, rather than building on fresh ground?*

We don't have the exact figures to hand. We have around 20 listed buildings at risk that are more rural properties. As part of our service improvement plan, we are going to set up a 'buildings at risk' strategy and action plan. We will identify specific actions within specific timeframes, essentially looking at formal notices. We need to take firm action where we can, but also engage with the owners and encourage them as best as possible.

*Does the 15-year rolling loan from Welsh Government in relation to empty properties in the town centres include 'for sale' properties?*

We haven't gone into the details of the funding yet, but we see it as an opportunity, albeit with it being a loan and not a grant. One of our challenges is that there's no dedicated funding stream for these levels of enforcement or general work. Regarding properties for sale, we are confident that this loan facility wouldn't support buying properties *per se*, but should support compulsory purchase and enforced sale. With the approach that we're taking there are a number of other potential opportunities e.g. social housing grant that we make available to housing associations for the development of affordable housing. If there were scope to link a housing association with an empty property, it might present an opportunity. Also, new this year is that the council can access the social housing grant, which we will factor into our considerations. There are funding streams through town centre regeneration, for example, though this again probably wouldn't go towards buying a property. In terms of buying properties, we are looking at whether MCC buys accommodation, rather than always relying on housing association partners. Housing Benefit regulations don't allow us to buy a property and then place a homeless applicant in there, with us managing the property – so if we do buy something, we must bring in a managing agent or partner. We found some flats in the south that we are considering now.

*Generally, what are the reasons for properties being left empty?*

Probate is one reason why empty properties become available but, usually, probate is then over, and they are inherited properties – there are a lot of inherited properties on the list. Properties stay empty for various reasons, including being kept as an asset, due to house prices.

*Is Usk classified as a 'town' in the remit of Monmouthshire?*

Usk has been factored into our approach. We have approached the owner of one property in the high street which is starting to look in poor condition. Usk might not fall within the criteria of the loan, but we would need to check.

*Regarding town centre regeneration and conversion of commercial properties into residential, there is the law surrounding conservation to be considered. Who will change this law?*



We are keen to consider commercial to residential opportunities. With such pressure on housing stock, we shouldn't exclude any opportunities. But there are planning criteria to meet, and we would have to come up with a very good business case for conversion. We have an upcoming viewing in the Magor area that might present a homeless opportunity. The housing associations are discussing this matter, too.

From a Planning perspective, the change in uses in our town centres is a pertinent point. In the current LDP we have defined town centres which is about trying to protect commercial properties on the ground floor – we have always been supportive of residential conversions on the upper floors – but people are using town centres very differently. So, in the revised LDP we will reconsider those boundaries concerning town centres and possibly write policies that are more supportive of mixed uses. In terms of conservation and listed buildings, there is a perception that nothing can be done with a listed building or conservation area, but that is no longer true. Policy is now more supportive of bringing historic properties back into use.

*Officer and Cabinet member training was mentioned. Which members are these, and have they had the training yet?*

The training has been done. There was an officer session during the summer, and half the Cabinet attended. It was not training *per se*, but more about raising awareness that there are a surprising number of pieces of legislation that enable us to take action. Welsh Government has appointed a specialist, Andrew Lavender, who is available to us to answer any queries and provide advice and guidance, which will be very useful.

*There will be strict criteria for the 15-year loan. If we don't go down the route of town centre regeneration, will we be unable to apply for the loans?*

If we don't follow the criteria, we will be unable to access the loan – Welsh Government is strict on this point. Training was an example of one of the criteria.

*Who is on the working group for empty homes? Should we not have one of our members on it?*

The working group has been in place for around 2 years. The Action Plan is helpful for the group. Members of this team are on the group, as well as members from Legal – they are important, as they would support us with any potential enforcement action. We are certainly happy to discuss member involvement in the group.

*What are the stages for taking a property forward, if it meets the criteria? Will there be match funding? What are the caveats for the loans?*

The approach is very much 'carrot and stick.' We start with being supportive and helpful to owners but if they don't engage or respond, then it is now appropriate that we take the process through more formal steps. But we don't want to move towards escalated steps, which will

include other funding streams. This is about bringing in as many funding streams as we can, if it is appropriate to do so.

*The loan is geared towards town centre and empty properties – is any funding available for empty properties outside the town centre?*

There isn't a specific 'empty property' pot for outside town centres. This is a deliberate and targeted step by Welsh Government to bring town centre properties back into use. Where we identify a property that fall outside those areas, we need to look at other opportunities e.g., social housing grant, and whether the council will have the appetite for buying properties, or whether housing associations will buy anyway. We are working with them on a property using a recycled social housing grant, as an example of not just relying on this loan. Were we to enter into serious enforcement steps on any property, we would probably need Cabinet approval for certain aspects.

*Is the loan to the council or the company that has the portfolio?*

The loan discussed in the report would be a loan to the council. But we do have another pot that we can make available to property owners. We have participated in a 'home improvement' loan scheme over the last 8-9 years. Originally, it was designed solely for empty properties but has now expanded out to cover home improvement loans for owner occupiers. We have around £1m available to us that has to be paid back to Welsh Government by 2030. So, there are loans for property owners to bring back empty properties anywhere in the county. For the homeowner it is an interest-free fixed fee but for the developer it would depend on what they borrow – they can borrow up to £35k per unit (so if a property can be converted into 2 units, then they can borrow £70k.)

#### **Chair's summary:**

The recommendations were agreed.

#### **4. Adults Select Committee Forward Work Programme**

The Gypsy and Travellers workshop is likely to happen in the early new year.

#### **5. Cabinet and Council Forward Plan**

#### **6. To confirm the minutes of the previous meeting**

The minutes were confirmed and signed as an accurate record.

#### **7. Next Meeting: Tuesday 14th December 2021 at 10.00am**

It was agreed not to hold the December meeting as it is additional and isn't needed, and to push back the January date for Budget scrutiny as the reports won't be available for 11th January.

The meeting ended at 11.09 am.

This page is intentionally left blank

## Monmouthshire's Scrutiny Forward Work Programme 2022

Adults Select Committee				
Meeting Date	Subject	Purpose of Scrutiny	Responsibility	Type of Scrutiny
24 <sup>th</sup> January 2022	Budget Scrutiny	Scrutiny of the budget proposals for 2022-2023.	Peter Davies	Budget Scrutiny
15 <sup>th</sup> February 2022	Housing Support Programme Strategy and Homelessness	Scrutiny of the Housing Support Programme Strategy prior to submission to Welsh Government on 31 <sup>st</sup> March. Report to be accompanied by a Homelessness Update.	Ian Bakewell	Policy Development
29 <sup>th</sup> March 2022	Budget Monitoring	Scrutiny of the budgetary position (revenue and capital) for services falling within the committee's remit at Month 9.	Jonathon Davies Tyrone Stokes	Budget Monitoring
Mid May 2022				
End June 2022	Budget Monitoring	Scrutiny of the budgetary position (revenue and capital) for services falling within the committee's remit at Outturn position.	Jonathon Davies Tyrone Stokes	Budget Monitoring

Page 7

### Future Agreed Work Programme Items: Dates to be determined

- ✓ **Disability Provision** ~ suggested by a committee member.
- ✓ **Homelessness** ~ To scrutinise the findings of the Audit Wales Review on the Council's response to an increased demand for homelessness services during the pandemic and plans to develop. Audit Review taking place Autumn 2021, scrutiny early 2022)
- ✓ **Mental Health Services** ~ Jointly with Children and Young People's Select Committee (ABUHB and Eve Parkinson)
- ✓ **Market place for social care** ~ **better understanding of services, play space community staff, integrated workspace, hub services, Turning the world upside down. Housing element.**
- ✓ **Performance reporting (plus Homefirst)**
- ✓ **Housing register allocations policy**
- ✓ **Housing Support Grant** ~ replaces the supporting people grant (children and communities grant ~ Sharran Lloyd) ~ how is the money used (homeless prevention ~ difficult places) ~ homelessness ~ late autumn (discussion with Sharran Lloyd)

Agenda Item 6

## ***Monmouthshire's Scrutiny Forward Work Programme 2022***

### ✓ **Adults Carers Strategy**

#### **Audit Wales National Reporting:**

- Care Home Commissioning ~ anticipated publication August 2021
- Warm Homes Programme ~ anticipated publication September 2021
- Unscheduled Care ~ Autumn 2021

# Cabinet, Council and Individual Cabinet Member Decisions (ICMD) Forward Plan

Monmouthshire County Council is required to publish a forward plan of all key decisions to be taken. Council and Cabinet items will only be considered for decision if they have been included on the planner no later than the month preceding the meeting, unless the item is considered urgent.

Committee / Decision Maker	Meeting date / Decision due	Subject	Purpose	Author	Date item added to the planner	Date item originally scheduled for decision
Council	04/11//2021	Final Statement of Accounts		Peter Davies	07/05/21	
Council	01/12/2022	RLDP Deposit Plan for submission to WG for examination	Approval of Deposit Plan post-consultation for submission to WG for independent examination	Mark Hand / Craig O'Connor	30/07/21	
Council	01/10/23	RLDP for Adoption		Mark Hand	23/01/20	
Council	01/02/23	LDP submission for examination		Mark Hand	23/01/20	
Council	01/07/22	RLDP Deposit Plan endorsement for consultation	Endorsement of Deposit Plan	Mark Hand	23/01/20	
ICMD	15/06/22	Non-moving Traffic Regulation Orders (Amendment No. 4)		Paul Keeble/Cllr J Pratt	17/12/21	

Council	07/06/22	RLDP Preferred Strategy endorsement post consultation	Endorsement of preferred strategy to inform deposit plan	Mark Hand / Craig O'Connor	20/05/20	
Cabinet	06/04/22	Welsh Church Fund Working Group - meeting 9 held on 10th March 2022		Dave Jarrett	27/04/21	
Council	10/03/22	2022/23 Treasury Policy		Jon Davies	07/05/21	
Council	10/03/22	Capital Strategy		Jon Davies	20/05/21	
Council	10/03/22	2022/23 Final Budget sign off including Council Tax Resolution		Peter Davies	07/05/21	
Council	03/03/22	Population Needs Assessment	To seek approval of assessment of the care and support needs of the population carried out jointly by the Local Authority and Local Health Board as required by The Social Services and Well-being (Wales) Act 2014.	Sharran Lloyd / Phil Diamond	07/12/21	
Cabinet	02/03/22	2021/2 Revenue and Capital Monitoring report - month 9		Jon Davies	27/04/21	
Cabinet	02/03/22	2022/23 Final Revenue and Capital Budget Proposals		Peter Davies	27/04/21	



Cabinet	02/03/22	2022/23 WCF/Treasury Fund Investments		Dave Jarrett	27/04/21	
Cabinet	02/03/22	Welsh Church Fund Working Group - meeting 8 held on 27th January 2022		Dave Jarrett	27/04/21	
Cabinet	02/03/22	Changes to the School Funding Formula for pupils with Additional Learning Needs	following a recommendation of the School Budget Forum a review has taken place with schools of the formula for pupils with additional learning needs. This will be consulted on during January and February 2022 with the final recommendations being presented to Cabinet in March with a recommendation to approve the proposed formula	Nikki Wellington	16/12/21	
Cabinet	02/03/22	Childcare Sufficiency Assessment		Susan Hall	07/12/21	
Cabinet	02/03/22	Review of Monmouthshire's Destination Management Plan 2017-2020	Purpose: to approve the revised Destination Development Plan	Matthew Lewis	22/09/20	
Cabinet	02/03/22	Abergavenny Velo Park	CM	Mike Moran	14/10/20	
ICMD	23/02/22	Non-moving Traffic Regulation Orders (Amendment No. 3)		Paul Keeble/Cllr J Pratt	17/12/21	

Cabinet	16/02/22	Cabinet approval of the evidence based three year highway maintenance forward programme		Mark Hand	07/10/21	
ICMD	09/02/22	20mph Speed Limit Traffic Regulation Order (Pilot) (Amendment No. 1)	Deferred to 9/2/22	Paul Keeble/Cllr J Pratt	17/12/21	
ICMD	09/02/21	Interim Pavement Café Policy	Deferred from 26/1/21/moved to 9/2	Paul Keeble/Cllr J Pratt	26/01/21	
ICMD	09/02/22	20mph Speed Limits Traffic Regulation Order (Additional sites) (Amendment No. 2)		Paul Keeble/Cllr J Pratt	17/12/21	
Council	27/01/22	Council Tax Reduction Scheme		Ruth Donovan	07/05/21	
Council	27/01/22	Corporate Parenting Strategy		Jane Rodgers		
Council	27/01/22	CJCs		Frances O'Brien	16/12/21	
ICMD	26/01/22	Interim Pavement Café Policy	Deferred from 26/1/21/moved to 9/2	Paul Keeble/Pratt	26/01/21	
ICMD	26/01/22	20mph Speed Limit Traffic Regulation Order (Pilot) (Amendment No. 1)	Deferred to 9/2/22	Paul Keeble/Cllr J Pratt	17/12/21	

ICMD`	26/01/22	2022/23 Community Council and Police Precepts - final	Deferred from 12 Jan 2022	Jon Davies	07/05/21	
Cabinet	19/01/22	Draft Budget Proposals and Medium Term Financial Strategy		Jon Davies		
Cabinet	19/01/22	UK COMMUNITY RENEWAL FUND OUTCOME/UPDATE ON THE RURAL DEVELOPMENT PROGRAMME/FUTURE FUNDING OPPORTUNITIES		Cath Fallon	15/12/21	
Cabinet	19/01/22	WESP		Sharon Randall Smith	23/12/21	
Cabinet	19/01/22	Welsh Government Business Development Grant		Hannah Jones	23/11/21	
Cabinet	19/01/22	Welsh Church Fund Working Group - meeting 7 held on 16th December 2021		Dave Jarrett	27/04/21	
Cabinet	19/01/22	Consultation on the proposals to establish an all-through school, Abergavenny.	Cabinet to receive objection report and decide whether to proceed with the proposal.	Debbie Graves	26/05/21	
ICMD	12/01/22	Interim Pavement café Policy	Deferred to 26th Jan	Paul Keeble/Cllr J Pratt	17/12/21	
ICMD	12/01/22	Living Levels Partnership	to consider continued involvement in the partnership as it enters a transition stage	Matthew Lewis Lisa Dymock	13/11/21	

IMCD	12/01/22	2022/23 Community Council and Police Precepts - final	DEFERRED TO 26 JAN 2022	Jon Davies	07/05/21	
ICMD	22/12/21	Play and Recreation S106 Capital Funded Schemes 2021/22		Mike Moran		
ICMD	22/12/21	MINOR AMENDMENT TO STREET NAMING AND NUMBERING POLICY REGARDING REPLACEMENT OR ADDITION STREETNAME SIGNS FOR EXISTING STREETS		Mark Hand/Jane Pratt	03/12/21	
ICMD	22/12/21	Welsh Language (Wales) Measure 2011		Alan Burkitt/Lisa Dymock	22/10/21	
IMCD	08/12/21	2022/23 Community Council and Police Precepts draft		Jon Davies	07/05/21	
IMCD	08/12/21	Council Tax Base and associated matters		Ruth Donovan	07/05/21	
Cabinet	01/12/21	Cabinet approval of the methodology for prioritising highway resurfacing and maintenance projects		Mark Hand	07/10/21	
Cabinet	01/12/21	Regional approach to employability		Hannah Jones	04/11/21	
Cabinet	01/12/21	CORONAVIRUS STRATEGY: PROGRESS AND NEXT STEPS		Matt Gatehouse		

Cabinet	01/12/21	Welsh Church Fund Working group - meeting 6 held on 4th November 2021		Dave Jarrett	27/04/21	
Cabinet	01/12/21	2021/22 Revenue and Capital Monitoring report - month 6		Peter Davies/Jon Davies	27/04/21	Didn't arrive
ICMD	24/11/21	SPG S106 Supplementary Planning Guidance	Adoption of SPG clarifying how S106 contributions are calculated following consultation	Mark Hand / Phillip Thomas	26/04/21	
ICMD	10/11/21	AWPOG Capital Funding for Fixed Play Provision		Mike Moran		
Council	04/11/21	Climate and Decarbonisation Strategy	To endorse an updated climate strategy and action plan which will introduce new programmes of activity to achieve the council's clear policy commitment to reduce carbon emissions.	Matthew Gatehouse / Hazel Clatworthy	19/05/21	
Council	04/11/21	Diversity and Democracy Declaration		John Pearson	12/02/21	
Council	04/11/21	Council Diary		John Pearson	29/09/21	
Council	04/11/21	Safeguarding Evaluative Report		Jane Rodgers	20/07/21	

Council	04/11/21	ISA260 - MCC Accounts		Jon Davies		
Council	04/11/21	Statement of Gambling Policy and Proposals for Casinos.		Linda O'Gorman	21/09/21	
Cabinet	03/11/21	Ombudsman's annual letter		Annette Evans	13/10/21	
Cabinet	03/11/21	ICT Security and Resilience		Sian Hayward	07/10/21	
Cabinet	03/11/21	Active Travel Network Maps		Paul Sullivan	13/11/20	
ICMD	27/10/21	Museum object disposal		Rachael Rogers	09/06/21	
ICMD	27/10/21	LDP Annual Monitoring Report and Development Management Annual Performance Report	Endorsements of reports for submission to WG	Mark Hand / Craig O'Connor	26/04/21	
Cabinet	06/10/21	Welsh Church Fund Working Group - meeting 5 held on 23rd September 2021		Dave Jarrett	27/04/21	
Cabinet	06/10/21	Consultation on the proposals to establish an all-through school, Abergavenny.	Cabinet to receive the consultation report and consider recommendations on proposed	Debbie Graves	26/05/21	

			way forward / whether to publish statutory notices.			
Council	23/09/21	Director of Social Services Annual Report		Julie Boothroyd		
Council	23/09/21	Borough Theatre Funding Proposal		cath Fallon		
Council	23/09/21	Corporate Plan Annual Report		Emma Davies	17/08/21	
Council	23/09/21	Audit Committee Annual Report		Phillip White	29/06/21	
ICMD	22/09/21	Leave Averaging & Holiday Pay	Deferred to 13th October	Katherine Cameron		
Cabinet	15/09/21	Placemaking Charter	Council signs up to the Placemaking Charter	Mark Hand / Craig O'Connor	28/04/21	
Cabinet	15/09/21	Borough Theatre Funding Proposal	Needs to go 15 <sup>th</sup> Sept as won't be ready for 1 <sup>st</sup> Sept – Cabinet want to endorse this before it goes to Council for funding to be secured on 23 <sup>rd</sup> Sept	Cath Fallon		

Cabinet	15/09/21	Code of Corporate Governance		Andrew Wathan	20//07/2021	
Cabinet	15/09/21	Welsh Church Fund Working group - meeting 4 held on 22nd July 2021		Dave Jarrett	27/04/21	
Cabinet	15/09/21	Regeneration projects and Placemaking grant submission	To endorse the indicative Placemaking Grant submission for £791,429 made under the Welsh Government Transforming Towns funding	Mark Hand	29/07/21	
Cabinet	15/09/21	Afghan National Relocation Scheme	To re-state Cabinet's commitment to continued participation in the Home Office Afghan National Relocation scheme in line with the desire for Monmouthshire to be a county of sanctuary for those fleeing persecution.	Lisa Dymock/Matt Gatehouse	8/16/2021 - amended 20/8/21	
ICMD	08/09/21	Abergavenny Town Floodlights		Mike Moran	26/06/21	
ICMD	18/08/21	Consultation on the review of school places in Caldicot town		Matthew Jones	21/07/21	23/06/21
ICMD	18/08/21	SPG S106 Supplementary Planning Guidance		Matk Hand / Phillip Thomas	01/05/21	



ICMD	18/08/21	Procurement of PaybyPhone as an additional payment service for our car parks (Jane Pratt)	Agree to procure PaybyPhone	Mark Hand	29/07/21	
ICMD	04/08/21	Planning Policy discretionary service charges (Bob Greenland)	Agree Candidate Site assessment charges	Rachel Lewis	29/07/21	
Cabinet	28/07/21	Securing resources for ICT resilience	To provide appropriate investment for security resilience in ICT systems	Sian Hayward	30/06/21	
Cabinet	28/07/21	Regional Collaboration: Gwent Public Service Board		Richard Jones	14/07/21	
Cabinet	28/07/21	2021/22 Revenue and Capital Monitoring report		Peter Davies/Jon Davies	27/04/21	
Council	22/07/21	investments in Leisure Centres		Marie Bartlett / Ian Saunders		
ICMD	14/07/21	Museum object Disposal		Rachael Rogers/Lisa Dymock	19/05/21	
Cabinet	07/07/21	Welsh Church Fund Working Group - meeting 3 held on 24th June 2021		Dave Jarrett	27/04/21	
Cabinet	07/07/21	Capital Slippage		Jon Davies	11/06/22	

Cabinet	07/07/21	• Mutual Delegation of Strategic Procurement Services		Cath Fallon		
Council	24/06/21	Chief Officer's Report		Will Mclean	19/05/21	
Council	24/06/21	Shire Hall / Monmouth Museum		Matthew lewis	24/05/21	
Council	24/06/21	LDP Preferred Strategy endorsement for consultation		Mark Hand	21/09/20	
Cabinet	09/06/21	2020/21 Revenue and Capital Monitoring outturn	The purpose of this report is to provide Members with information on the forecast outturn position of the Authority at end of month reporting for 2020/21 financial year	Peter Davies/Jon Davies	27/04/21	
Cabinet	09/06/21	Welsh Church Fund Working Group - meeting 1 held on 15th April 2021 and meeting 2 held on 13th May 2021		Dave Jarrett	27/04/21	
Cabinet	09/06/21	Digital and Data	To seek approval for the creation of a new Digital Design and Innovation Team, to strengthen our information governance arrangements and to broaden the remit of the existing performance team to include data analytics'.	Emma Jackson	13/05/21	

Cabinet	09/06/21	Shire Hall / Monmouth Museum – to consider the outcome of the feasibility study		Matthew Lewis/Ian Saunders	05/02/21	
Council	13/05/21	Outside Bodies		John Pearson		
Council	13/05/21	Appointment to Committees		John Pearson		
Council	13/05/21	Political Balance		Matt Phillips		
Council	13/05/21	Freedom of the Borough		Joe Skidmore	22/04/21	
Council	13/05/21	Climate and Decarbonisation Strategy and Action Plan		Hazel Clatworthy	14/04/21	
ICMD	12/05/21	A Nation of Sanctuary - Asylum Dispersal Scheme - Moved to Cabinet	To provide Council with an progress update on the Climate and Decarbonisation Strategy and Action Plan which was developed following the passing of a motion to declare a climate emergency.	Matt Gatehouse	19/04/21	
ICMD	12/05/21	Play Action Plan	Cabinet Member Richard John Report originally on Cabinet Agenda	Matthew Lewis/Mike Moran/Ian Saunders	16/03/21	

Cabinet	14/04/21	Leisure Centre Investments		Marie Bartlett	22/03/21	
Cabinet	14/04/21	Statutory Consultation to establish 4-19 school in Abergavenny		Cath Saunders	03/03/21	
Cabinet	14/04/21	Welsh Church Fund Working Group meeting	The purpose of this report is to make recommendations to Cabinet on the Schedule of Applications 2020/21 - meeting 6 held on 11th March 2021	Dave Jarrett	02/04/20	
Cabinet	14/04/21	Whole Authority Strategic Risk Assessment		Richard Jones	02/03/21	
ICMD	07/04/21	Strategic Procurement		Cath Fallon/P Murphy	09/03/21	
ICMD	24/03/21	SPG S106 Supplementary Planning Guidance	To Clarify how S106 contributions are calculated/ <b>deferred from 13/1/21 and 24/02/21 deferred UFN</b>	Phil Thomas/Mark Hand	01/05/19	
Council	11/03/21	Appointments to outside bodies	To appoint a representative to the Wye Navigation Advisory Committee	Matt Gatehouse	08/02/21	
Council	11/03/21	Council Tax Resolution Report		Ruth Donovan	02/04/20	

Council	11/03/21	Treasury Strategy report		Jon Davies	15/12/20	
Council	11/03/21	Constitution Review		Matt Phillips	14/08/19	
Council	11/03/21	The Annual Pay Policy		Sally Thomas	11/02/21	
ICMD	10/03/21	disposal of land for consideration	Awaiting notification re inclusion DEFERRED UFN	by Cllr Murphy/ Ben Thorpe	09/02/21	
ICMD	10/03/21	Wye Valley AONB Management Plan 2021-26		Matthew Lewis/Richard John	10/02/21	
Cabinet	03/03/21	• EAS Business Plan		Sharon Randall Smith	21/09/20	
Cabinet	03/03/21	Final revenue and capital budget proposals		Peter Davies	21/09/20	
Cabinet	03/03/21	Social Justice Strategy Update		Cath Fallon	17/09/20	
Cabinet	03/02/21	Welsh Church Fund Working Group meeting	The purpose of this report is to make recommendations to Cabinet on the Schedule of	Dave Jarrett	02/04/20	

			Applications 2020/21 - meeting 5 held on 14th January 2021			
Cabinet	03/02/21	Apprenticeship Pay Rates		Gareth James	08/01/21	30/11/20
Cabinet	03/02/21	Outdoor Adventure Provision at Gilwern		Marie Bartlett	30/11/20	
Cabinet	03/02/21	Proposed Disposal of MCC Cottages		Nicola Howells	15/12/20	
ICMD	27/01/21	Approval on Local Government (Wales) Act 1994 - The Local Authorities (Precepts) (Wales) Regulations 1995	Deferred from 13/1 to 27/1	Jon Davies		
Cabinet	20/01/21	• Draft revenue and capital budget proposals for consultation		Peter Davies	21/09/20	
Cabinet	20/01/21	Chippenham Mead Play Area, Monmouth		Mike Moran	15/12/20	
Cabinet	20/01/21	Play Area Assessments and Future Play Area Policy	to advise members of play area assessments carried out last year and suggest a rationalisation of provision	Matthew Lewis	22/09/20	
Cabinet	20/01/21	BUS EMERGENCY SCHEME (BES) – REQUEST TO ALL COUNCILS TO SIGN UP TO THE BES2 SCHEME		Roger Hoggins	24/12/20	

Council	14/01/21	Council Diary 2021/22		Nicola Perry		
Council	14/01/21	Council Tax Reduction Scheme		Ruth Donovan	07/04/20	
Council	14/01/21	Annual Safeguarding Report		Jane Rodgers	21/09/20	
ICMD	13/01/21	Minerals Regional Technical Statement Second Revision (RTS2)		Rachel Lewis	17/12/20	
ICMD	13/01/21	Museum Service Collection Review	To propose the deaccessioning of and disposal actions for the proposed items in line with Section 4 of the Museums Association Disposal Toolkit	Matthew Lewis/Rachael Rogers	22/09/20	
ICMD	13/01/21	Minimum Energy Efficiency Standards in the Private Rented Sector		Gareth Walters	15/12/21	
ICMD	13/01/21	Staffing Changes: Business Support	To seek approval for the voluntary redundancy of the Chief Executive's Personal Assistant, reducing the cost of administrative support arrangements for the senior management team and contribute to budget savings during the 2021-22 financial year./Paul Jordan	Matt Gatehouse	15/12/21	
Cabinet	06/01/21	Budget Monitoring Report - month 7 (period 2)	The purpose of this report is to provide Members with information on the forecast outturn position of	Peter Davies/Jon Davies	02/04/20	

			the Authority at end of month reporting for 2020/21 financial year.			
Cabinet	06/01/21	RIPA Policy		Matt Phillips	21/10/20	
Cabinet	06/01/21	Gypsy Traveller Accommodation Assessment 2020		Mark Hand	23/06/20	
ICMD	23/12/20	Wye Valley AONB Management Plan 2020-2025	To approve the review of the Wye Valley AONB Management Plan 2020-2025 <b>Deferred awaiting new date</b>	Matthew Lewis	22/09/2020/	
Cabinet	16/12/20	Welsh Church Fund Working Group meeting	The purpose of this report is to make recommendations to Cabinet on the Schedule of Applications 2020/21 - meeting 7 held on 3rd December 2020	Dave Jarrett	02/04/20	
Cabinet	16/12/20	Proposal to pause work on a proposed Development Company		Deb Hill Howells	21/10/20	
Cabinet	16/12/20	Local Housing Market Assessment Update		Mark Hand	04/11/20	
Cabinet	16/12/20	Growth Options to Cabinet for endorsement for non-statutory consultation		Mark Hand	21/09/20	



Cabinet	16/12/20	Review of school places in Caldicot town		Matthew Jones	21/10/20	
ICMD	09/12/20	Shire Hall/Monmouth Museum	Paul Jordan	Matthew Lewis	deferred from 11/11	
IMCD	09/12/20	Consultation on Local Government (Wales) Act 1994 - The Local Authorities (Precepts) (Wales) Regulations 1995	To seek Member approval of the proposals for consultation purposes regarding payments to precepting authorities during the 2021/22 financial year as required by statute.	Jon Davies		

This page is intentionally left blank